

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
April 9, 2018**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1802 hours by Director Myers.
2. Board Members present were Director Abrott and Director Myers. President Boudreau attended by phone. Chief Loveberg was also present, along with several other SVFPD members.
3. **Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. President Boudreau seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on March 12, 2018 were submitted by Director Myers for approval as written. Director Myers moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. ARC Health & Wellness \$279.48
 - b. ARC Health & Wellness \$58.20
 - c. Care Flight \$30.00
 - d. Care Flight \$30.00
 - e. Channing Bete \$75.79
 - f. Channing Bete \$40.95
 - g. Frontier \$161.79
 - h. High Desert Internet \$50.00
 - i. High Desert Internet \$75.00
 - j. Loveberg, Robert \$278.38
 - k. NV Energy \$46.85
 - l. NV Energy \$135.53
 - m. NV Energy \$9.04
 - n. NV Energy \$71.21
 - o. Penguin Management, Inc. \$279.00
 - p. PennWell \$138.50
 - q. Renner \$10.32
 - r. Renner \$.98
 - s. SVVFR, Inc. \$50.00
 - t. Wells Fargo \$410.30
 - u. Wells Fargo \$764.46
 - Director Myers moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.
7. **Accounts Receivable:**
 - Ambulance fees collected were \$8,318.16. In addition, we received \$680.22 in reimbursements and \$1545.00 in sales and rentals. Director Myers moved to accept the accounts receivables. President Boudreau seconded, and all were in favor. The motion passed.
8. **Correspondence Received:**

- None.

9. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- NDOT is digging a hole and burying the remaining vegetative waste.
- Chief Loveberg spoke with Mr. Fulstone recently. No further progress has been made. Chief will remain in contact.

10. Status of the sale and/or disposal of previously surplussed 1986 GMC 7000 Rescue (Squad 40).

- Chief Loveberg will be working with our new Apparatus Readiness Technician to ready the Squad for sale.

11. Discussion and possible action to reschedule the date of the Board of Directors regular May meeting and set the meeting time, place, and date for a public hearing on the Fiscal Year 2018/2019 budget.

- Budget hearing must be on/after May 21 and before June 1. Chief Loveberg recommended we reschedule the regular May meeting and set the Budget public hearing for May 21 at 1800 hours.
- Director Myers moved that we reschedule the date of the Board of Directors regular May meeting and schedule the public hearing on the Fiscal Year 2018/2019 budget for May 21 at 1800 hours. Meeting will be held at Station 40, 1 Hardie Ln. Smith, NV. Director Abrott seconded, and all were in favor. The motion passed.

12. Approval of the Fiscal Year 2018/2019 Tentative Budget.

- Data entry error was found in transfers to acquisition.
- Updated figures for final revenue projections.
- Chief Loveberg recommended raising the Ambulance Repair & Maintenance budget due to issues found on Rescue 40. He estimates \$10k for needed repairs.

13. Discussion and possible action to approve the Cooperative Fire Protection Agreement between Central Lyon County Fire Protection District, North Lyon County Fire Protection District, Yerington/Mason Valley Fire Protection District, and Smith Valley Fire Protection District and USDA Forest Service, Humboldt-Toiyabe National Forest, and USDI Bureau of Land Management, Carson City District and Winnamucca District; and authorize the Fire Chief to sign the Agreement.

- This is a new consolidated version of the previous US Forest Service and Bureau of Land Management agreements. It is similar to the cooperative agreements in the past.
- Director Myers moved to approve the Cooperative Fire Protection Agreement between Central Lyon County Fire Protection District, North Lyon County Fire Protection District, Yerington/Mason Valley Fire Protection District, and Smith Valley Fire Protection District and USDA Forest Service, Humboldt-Toiyabe National Forest, and USDI Bureau of Land Management, Carson City District and Winnamucca District; and authorize the Fire Chief to sign the Agreement. President Boudreau seconded, and all were in favor. The motion passed.

14. Discussion and possible action to acknowledge and accept the 2018 Operating Plan for the Cooperative Fire Protection Agreement between Central Lyon County Fire Protection District, North Lyon County Fire Protection District, Yerington/Mason Valley Fire Protection District, and Smith Valley Fire Protection District and USDA Forest Service, Humboldt-Toiyabe National Forest, and USDI Bureau of Land Management, Carson City District and

Winnamucca District; and affirm the continuing authorization for the Fire Chief to sign such operating plans on behalf of the District.

- The Operating Plan was previously called an Annual Operating Plan. The new language says it stays in effect until a new version takes its place. Includes information on fees, rates, radio frequencies, etc. This is the operations side of the Cooperative Agreement. Director Myers moved to acknowledge and accept the 2018 Operating Plan for the Cooperative Fire Protection Agreement between Central Lyon County Fire Protection District, North Lyon County Fire Protection District, Yerington/Mason Valley Fire Protection District, and Smith Valley Fire Protection District and USDA Forest Service, Humboldt-Toiyabe National Forest, and USDI Bureau of Land Management, Carson City District and Winnamucca District; and affirm the continuing authorization for the Fire Chief to sign such operating plans on behalf of the District. President Boudreau seconded, and all were in favor. The motion passed.

15. Discussion and possible action regarding a resolution supporting Nevada Wildfire Awareness Month, May 2018, and discussion of the Open House at Station 40 on Saturday, May 5th.

- Director Myers moved to adopt the resolution supporting Nevada Wildfire Awareness Month, May 2018 and hold an Open House at Station 40 on Saturday, May 5th. Director Abrott seconded, and all were in favor. The motion passed.

16. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.

- Chief Loveberg is currently working on viable alternatives for augmenting daytime staffing needs. Looking into way to increase support to Volunteers for their availability and option to improve response times / initial arrival time.

17. Fire Chief's Report:

- 38 calls YTD. 14 calls since our last meeting.
- Reviewed breakdown of 2017 incidents.
- Average response times (emergency): Station 40 – Medical 20:53; Fire 23:43. Station 42 – Medical 19:00; Fire 13:47.
- Received a letter (copied to us on a letter to the Lyon County Manager) regarding a nuisance complaint of 456 Upper Colony Rd. Wellington. Writer asked the County to pursue resolution of the complaint.
- The Nevada Supreme Court opinion came out regarding personal contact information for elected officials. We could purchase email accounts if Board members would prefer to use a District email rather than personal.
- We have a new volunteer applicant. He has been interviewed and has come to training.
- We set up an account with Knox Box and are moving forward with this project.
- Chief Loveberg had a meeting today with the County and three other Fire Districts regarding the International WUI and Fire Codes and amendments. The consensus is not to adopt the code at this time.
- Chief Loveberg attended the Nevada Division of Forestry Wildland Fire Protection Plan meeting regarding future agreements.
- There is a new feature in our Emergency Reporting program that can help us track vehicle checks.
- Chief Loveberg attended an active shooter awareness training sponsored by POOL Pact.

- The Cowboy Church that meets at Station 40 donated money for a new coffee maker.

18. Discussion and possible action on the status and repair of District equipment:

- Chief 401 vehicle repaired.
- Rescue 40 serviced. Found several issues that need repair.
- Rescue 42 needs electrical issues repaired.
- Patrol 42 was in for service. Found small oil leak. Will repair in the future.
- New Apparatus Maintenance Technician is working out well. He is making progress on needed maintenance. Will work on establishing a regular schedule.

19. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Preliminary identification of septic system at Station 42 completed.

20. Smith Valley Fire District Volunteer Comments:

- Volunteer Travis Walker shared information about the Catseye tire pressure system. Explained details and cost. Chief Loveberg will share the information with our Apparatus Readiness Tech.

21. Board Member Comments:

- Director Abrott would like to see action taken on Squad 40 by the next meeting.

22. Public Comment:

- None.

23. Requests for items to be placed on future meeting agendas:

- Budget

24. Action to adjourn:

- Director Myers moved to adjourn. Director Abrott seconded, and all were in favor. The meeting was adjourned at approximately 1914.

Respectfully submitted,
SW, Administrative Asst.